Volunteers Needed VOUNTEER INCOME TAX ASSITANCE

VITA Volunteer

The VITA program uses trained volunteers like yourself to prepare basic income tax returns for people with low and moderate incomes.

Volunteers receive classroom training on tax law, tax return preparation and tax preparation software. There is no cost to the volunteer and they are supplied with all training materials and computer equipment.

For more information contact:

Call Urban League or visit our website: www.ulchatt.net

Val Palmer Regional Coordinator for VITA Urban League vpalmer@epbfi.com (423) 756-1762

What will you be doing?

You will be preparing Federal Income Tax Returns

What kind of training will I Receive?

You will receive training and instruction in:

- 1. Tax Law
- 2. Tax Return Preparation
- 3. Tax Preparation Software

Where will I be working?

You will be working at sites in

- 1. Recreation facilities
- 2. Libraries
- 3. Shopping malls
- 4. Community Centers

What days and hours will I be Working?

You can have a flexible schedule. Sites are open during the week and Saturdays.

Times vary, between 10am and 6pm

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